1. **Main Menu** – Links to System and Resource pages

2. **Search Bar** – Used to find specific addresses for Incident Locations

3. **Satellite Map** – Click to switch to/form Satellite Map (Google Maps only)

4. **Ping** – Click to get updated locations of Responders using Mobile App

5. **Refresh** – Click to refresh the Map (e.g., after making edits or updating Incident/Responder info)

6. **Map Editing Toolbar** – Click to display Map Editing tools

7. **Edit Tools** – Used for editing/deleting Map Markers

8. **Pre-Assigned Responders** – Click here to select specific Responders to Pre-Assign to an Incident

9. **Create Incident** – Click here to create the Incident

**Resources Tab** - Manage Responders/Resource here

1. **Responders Panel** – View Available (Green) and Assigned (Red) Responders

2. **Hospitals Panel** – View Transport Destinations (e.g., Hospitals)

3. **Map Markers Panel** – View all other Map Markers

4. **Manage Responders** – Add, Edit, Delete Responders

5. **Private Chat** – Click to start private chat (mobile app only)

6. **Mute** – Click (red) to temporarily mute Broadcast Alerts for this Responder

7. **Edit Responder**

8. **Log Out Responder** – Removes Responder from Available list

9. **Transport Icon** – Click to zoom map to Responder’s location (mobile app users only)

10. **Zones / Groups Link** – Click to select which Zone / Group Tags will receive the Broadcast Alert

11. **Incident ID and State** – Describe which Incident a Responder is assigned and where they are in the workflow

12. **Incident Card** – Green = Available (can receive new alerts); Red = Assigned (cannot receive new alerts)

13. **Incident Tab** – Shows all info related to New and Active Incidents

14. **Active Incidents Panel** – Shows all info related to Active Incidents

15. **New Incident Panel** – Click to create a new Incident

16. **Address Field** – Auto-fills after placing an Incident Marker on the map

17. **Zones / Groups Link** – Click to select which Zone / Group Tags will receive the Broadcast Alert

18. **Incident Description** – Enter Incident description to provide more info about the Incident for Responders

19. **Caller Name & Number** – Record the name and number of the caller reporting the Incident

20. **Emergency Class** – Pre-configured Incident classifications

21. **Broadcast Alert** – Check this box to crowdsource your Responders; Leave unchecked to only Assign Responders to an Incident

22. **Max # of Responders** – Sets an upper limit on the number of Responders Beacon will assign

23. **Pre-Assigned Responders** – Click here to select specific Responders to Pre-Arrive to the Incident

24. **Create Incident** – Click here to create the Incident

*Required information to create a new incident

For a full explanation of Beacon Web App features visit: [www.trekmedics.org/beacon/support/](http://www.trekmedics.org/beacon/support/)

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